

SEBENZA SURVEY

Functionalities

- If a client has already Sign up with Sebenza and they are already using Sebenza. They decide to add their Other Businesses to sebenza, the System should allow to sign up for a second company and must be Linked to One Profile, then they must be able to Switch to which ever company they feel to use at that period of time (This means they can add as many businesses as they wish to but the client must Pay for every company they decide to Add to their profile)
- Add Daily Exchange rate to Invoicing or Quotes (Add rate Manually According to the daily Market)
- Must be able to add Discount to Invoicing and quotes
- Must be able to set Your VAT/Tax Percentage manually depending on the country in which you are using the system
- If you Over charge the Client, there should be a way to Rectify or Credit the client
- Voucher/promo codes with QR Code send to Client (Only If possible)
- Keep Track of Purchase orders and Deliveries
- Client asked is there a possibility we add something to the Accounting part, Where by if they decide to do Donation/CSI project. Is there a possibility for them to be able to draft something down so that they can show to the Tax Revenue Department so that their taxes can be Reduce (I don't know if it make sense but you will just see maybe it something that comes in Accounting features).
- When they Sign up, is there a way to also Sign up Using their Google, facebook, instagram Account ? (But we must be able to collect their data for us to keep record of our clients even if they Sign up using their existing Platforms)

Accounting

- After buying items for the company instead of them to Capture Only Manually Items on the Receipts/ Invoices they can also be able to Scan a physical Receipts/Invoices through the Phone, tablets, computer etc... Then the Items on the receipts/invoices Automatically Captures and save in the system Under a respective category. Reference (www.dext.com) (www.hubdoc.com)

The Following must be included When we will be busy with the Accounting features

- Chart of Accounts
- Balance Sheets
- Profit & Loss
- General Ledger
- Trial Balance
- Bank Reconciliation Summary
- Sales Tax Summary
- Cash flow
- Journal Entry
- Financial Reports (Monthly and Yearly)
- Customer and Supplier Invoices

Taxes Summary

- Income tax
- VAT Reports
- EMP (PAYE (Pay As You Earn),UIF (Unemployment Insurance Funds),PAYROLL, UIC (Unemployment Insurance Contribution)

There are 4 types of Statements

- Balance Sheets (Assets, Equity, Liabilities)
- Income Statements (Income and Expenses)
- Cash Flow (Petty Cash, Expenses)
- Cash and Cash Equivalent (Bank balances)

- With the above 4 statements a company is able to produce Annual Financial Statements
- System must be able to identify Finance Capturing patterns
- There must be a month end processing
- There must be a year-end processing in order to move from the current year to a New year
- When moving to a new year everything become new, meaning you Re start a new But the System Carries over the Outstanding Balances of your clients from the previous year to the new year.
- Must be able to Set your VAT Periods (Odd or Even)
- Bank Integration

Other Extra Research Features in Accounting

- Manage VAT
- VAT reconciliation
- Charts of Accounts
- Prepare for Audit
- Manage Month end
- Manage Year end
- Financials
- Nominal Ledger
- Nominal Activity
- Bank connection
- Customers
- Suppliers
- Bookkeeping